Instructions for installing the HIV6 Counseling Information System v6.0.21

Do not start entering data into the new PC until all these instructions have been followed and you have verified the data transferred. You may need administrative privileges in order to install HIV6 – check with your IT person before starting the installation. If you encounter problems while following these instructions don't hesitate to call or email David Webb (916) 449-5826 dwebb1@dhs.ca.gov.

Important note before installing HIV6

When you run HIV6 for the first time the HIV6 program will transfer agency, site, and counselor information from HIV5. ***HIV6 does not transfer over client data so do not delete or uninstall HIV5.***

Data access programs (DCOM & MDAC) are needed by older versions of Windows before installing HIV6. If you have a newer version of Windows then do not install them. Click on the Systems icon in your Control Panel to find your version of Windows or ask your IT person.

For Windows 95: Install both DCOM95 and MDAC before installing HIV6.

1) Go to http://www.dbur.dk/download/bsim/dcom95.exe to download and install DCOM95.

2) Go to http://www.dbur.dk/download/bsim/mdac_typ.exe to download and install MDAC.

For Windows 98 (version 1): Install both DCOM98 and MDAC before installing HIV6.

1) Go to http://download.microsoft.com/download/4/e/d/4ed95acc-1fcf-4d94-b811-a684c0a709de/DCOM98.EXE to download and install DCOM98.

2) Go to http://www.dbur.dk/download/bsim/mdac_typ.exe to download and install MDAC.

For Windows NT 4.0: Install MDAC before installing HIV6.

1) Go to http://www.dbur.dk/download/bsim/mdac_typ.exe to download and install MDAC.

For Windows 98 (version 2): You are ready to go - start installing HIV6.

**For Windows 2000:** You are ready to go - start installing HIV6.

For Windows XP: You are ready to go - start installing HIV6.

Installing HIV6 from CD

Step 1: Obtain the HIV6 installation CD dated September 21, 2005 and insert it into your CD drive.

Step 2: The installation program will automatically start to run. If it does not automatically run then open the CD in Explorer and click on the HIV6.msi file to begin the installation. You will see the following screen:
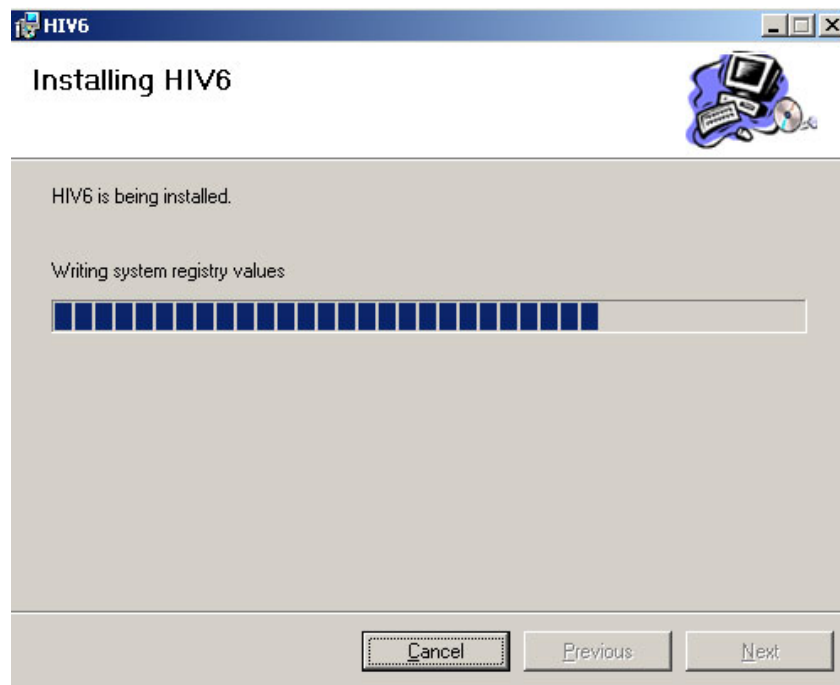

Step 3: Click on [Next] to continue the installation. You will see the following screen:
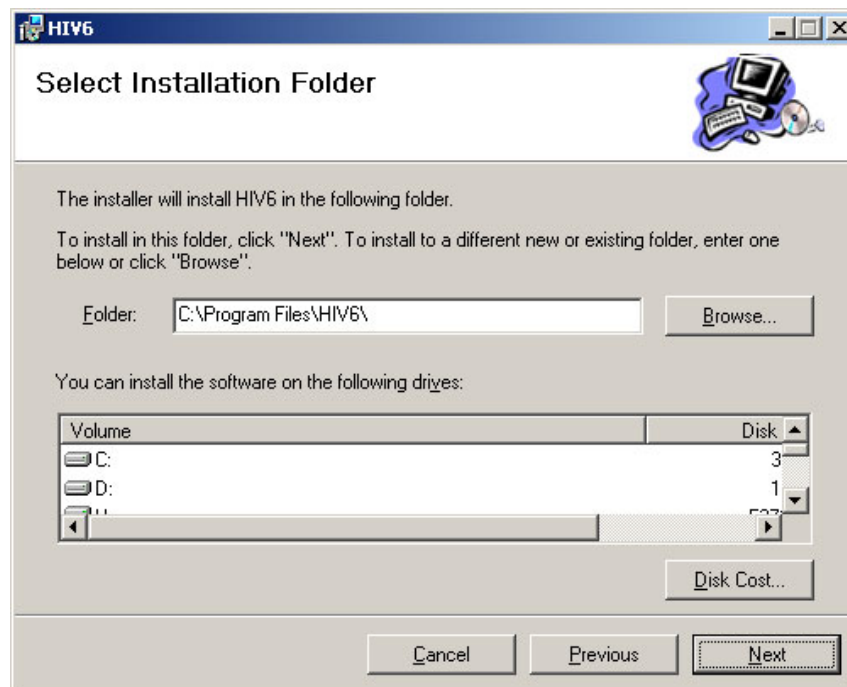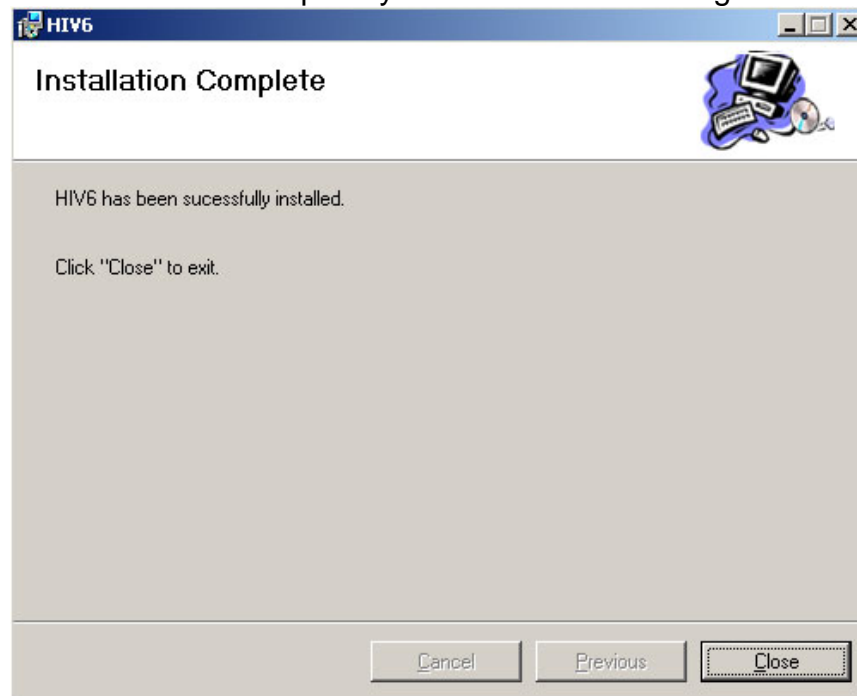
Step 4: Install the HIV6 program to the default directory: **C:\program files\HIV6**. Click on [Next] to continue the installation. You will see the following screen:
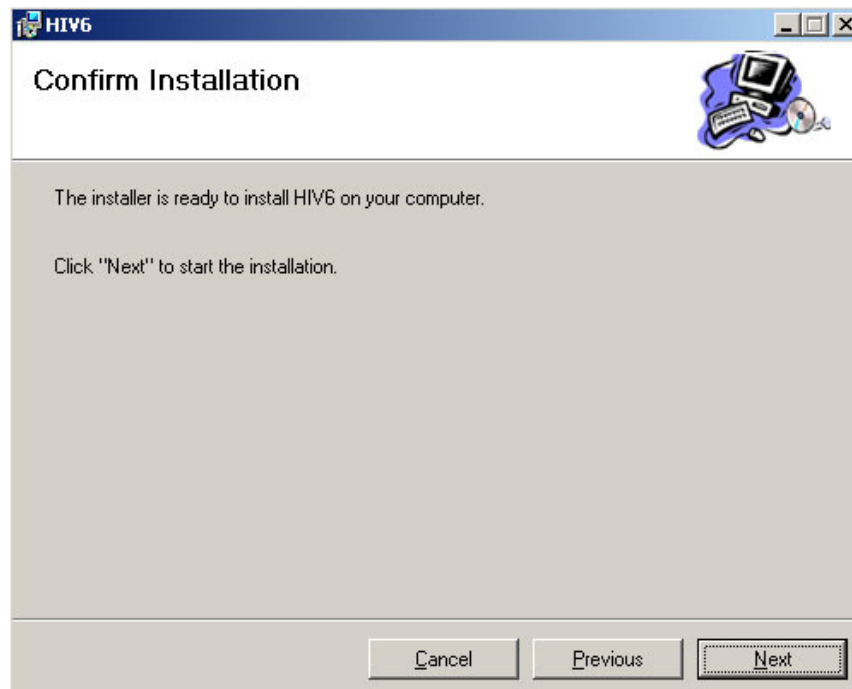
Step 5: Click on [Next] to start the installation. The installation program will begin the installation and you will see the screen below as the system is installed.
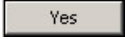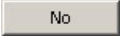
**Step 6:** When the installation is complete you will see the following screen:

Installation Complete

HIV6 has been sucessfully installed.

Click "Close" to exit.

Cancel   Previous   Close

Step 7: Congratulations you have successfully installed HIV6. Click on [Close] to exit the installation program.

Step 8: Double click on the HIV6 icon [Shortcut to HIV6.exe] on your desktop. You will see the following screen when you start HIV6 for the first time.

Initialize HIV6 Data

Database C:\Program Files\HIV6\HIV6.MDB not found.

Do you want to create a new HIV6 database and import data from your HIV5 system?

Choose Yes to import; No to start with no data, or Cancel to abort the program

Yes   No   Cancel

Step 9: Click on [Yes] if you have HIV5 on your computer you want to import agency, site and counselor data to your new system. Remember that HIV6 does not transfer over client data so do not delete or uninstall HIV5 from your computer. Click on [No] if you do not have HIV5 and HIV6 will create a new database.

**Step 10:** Click on [OK] when you see the following screen and your finished.

HIV6

Data file format has been updated to level 602.

OK

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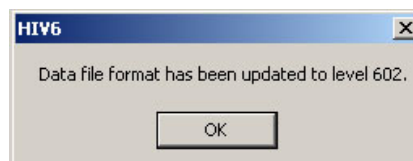
Installing HIV6 from the Web

Step 1: Go to http://www.dhs.ca.gov/aids/ and click on HIV6 Counseling Information System and then **Install HIV6** on the bottom of screen You will see the following screen:
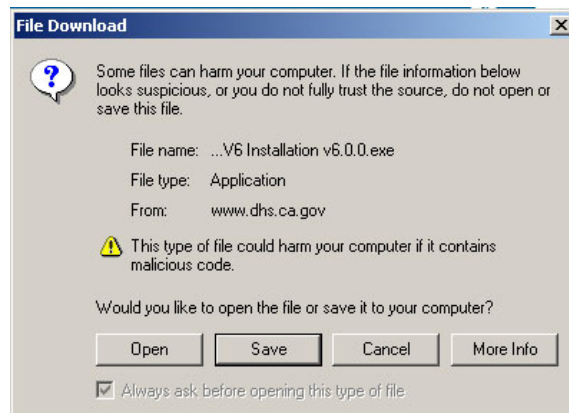
Step 2: Click on [Open] to begin the installation and following screen will appear:
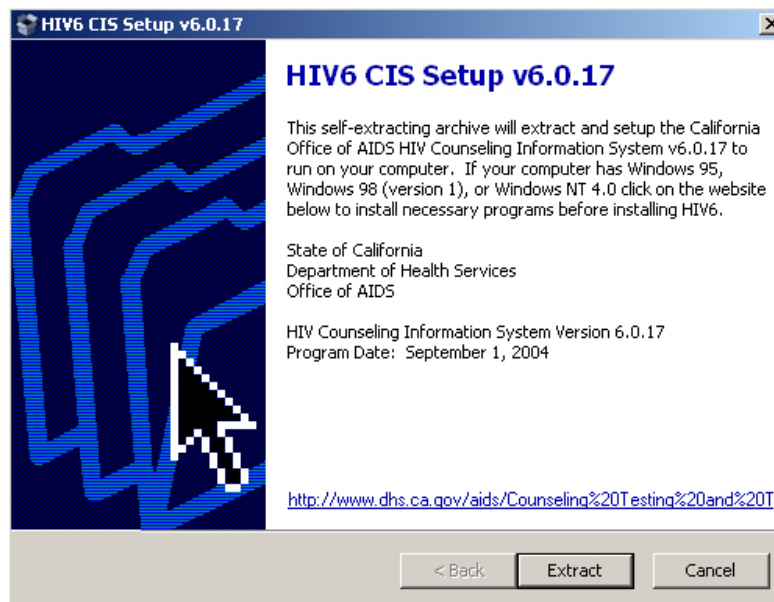
Step 3: Click on [Extract] to unzip the installation files and start the installation program. **Note**: The link on the screen is no longer on the Office of AIDS website – see ***Important note before installing HIV6*** above for locations of files needed for earlier versions of Windows.

The files needed for the installation will be place on you hard drive under **C:\HIV6 Installation**. You will find guides for completing the Counseling Information Form and Lab Slip as well as the guide for the HIV6 Counseling Information System along with other important documents in Adobe PDF format in this directory.

Step 4: Continue installation by following steps 2 through 10 under ***Installing HIV6 from CD*** above.

Installing HIV6 to a network

(If problems arise with HIV6 on a network we cannot necessarily provide assistance.)

Step 1: Obtain the HIV6 installation CD dated September 21, 2004 and insert it into your CD drive.

Step 2: The installation program will automatically start to run. If it does not automatically run then open the CD in Explorer and click on the HIV6.msi file to begin the installation. You will see the following screen:


Step 3: Click on [Next] to continue the installation. You will see the following screen:
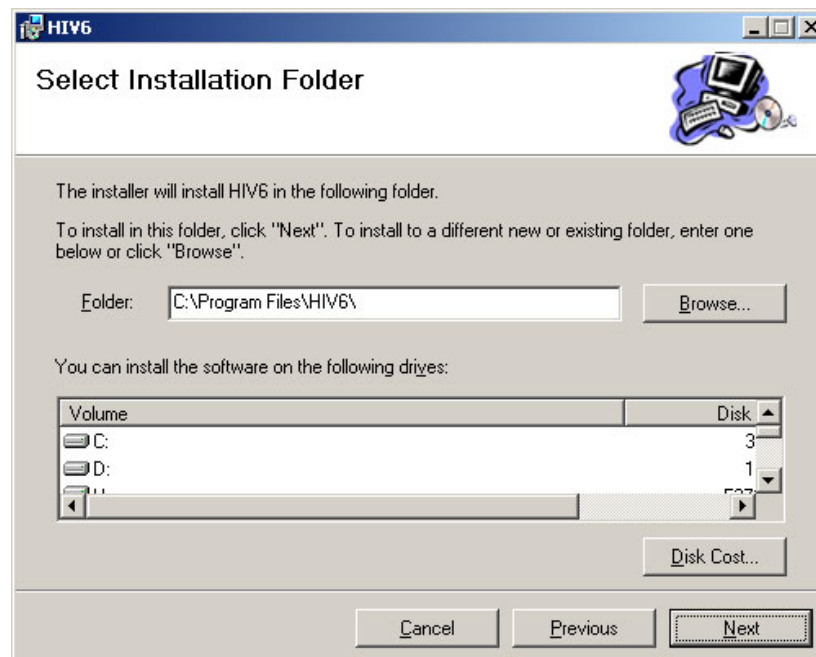
Step 4: Click on [Browse...] and navigate to the network drive and directory where you wish to install HIV6 and click on the new folder button 🗀 and create a folder called HIV6. Click on [Next] to continue the installation. You will see the following screen:
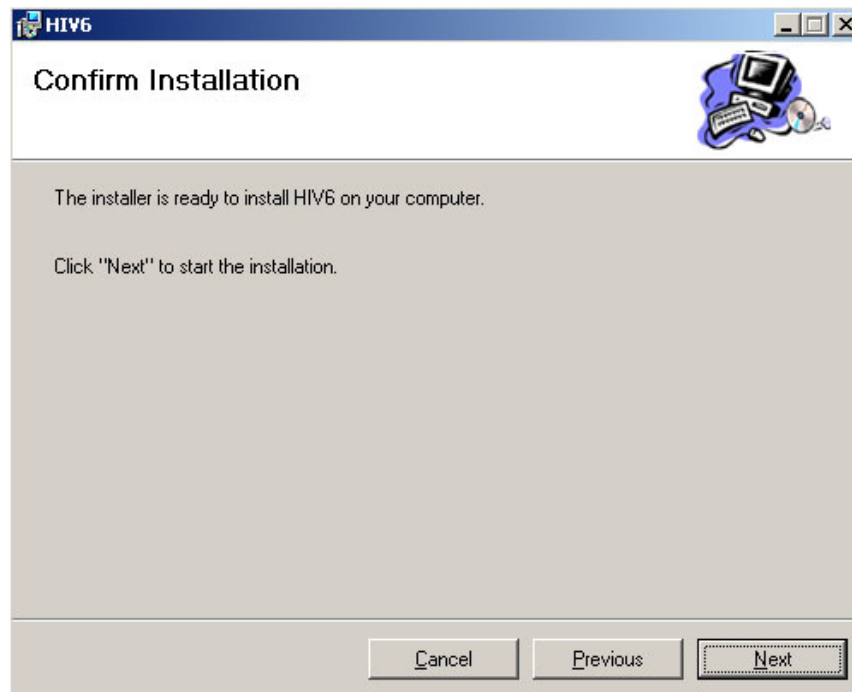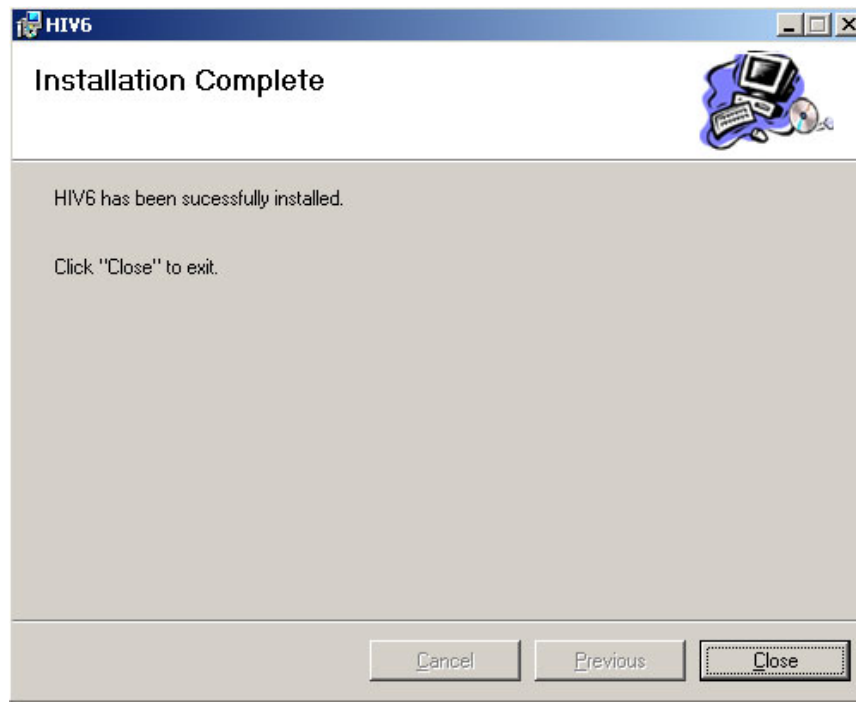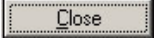

Step 5: Click on [Next] to start the installation. The installation program will begin the installation and you will see the screen below as the system is installed.
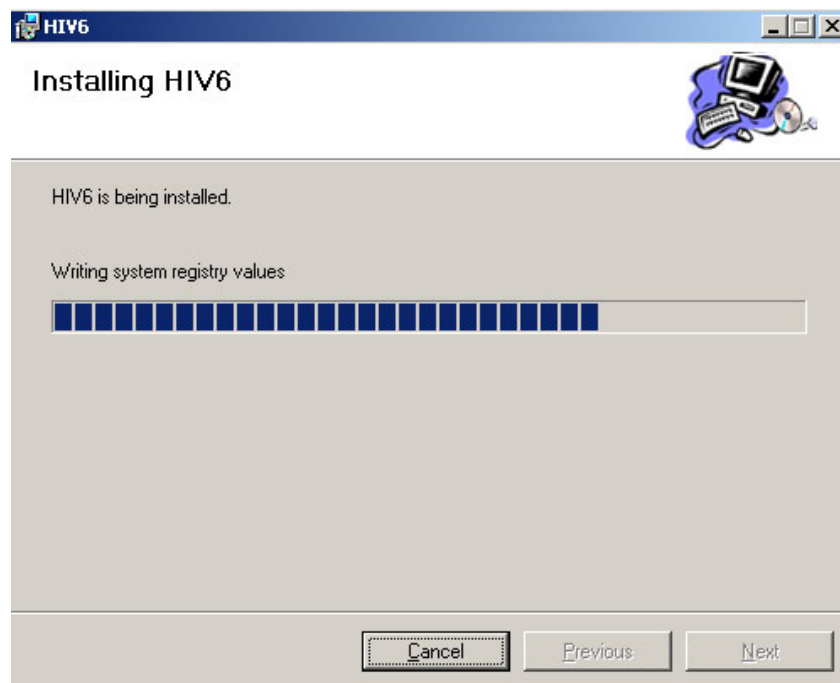
Step 6: When the installation is complete you will see the following screen:
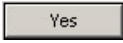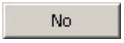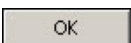
Step 7: Click [Close] to exit the installation program.

Step 8: Double click on the HIV6 icon [HIV6 Shortcut to HIV6.exe] on your desktop. You will see the following screen when you start HIV6 for the first time.

Step 9: Click on [Yes] if you have HIV5 you will want to import agency, site and counselor data to your new system. Browse your network or computer for the location of the HIV5 database (HIV5.mdb). Remember that HIV6 does not transfer over client data so do not delete or uninstall HIV5. Click on [No] if you do not have HIV5 and HIV6 will create a new database.

Step 10: Click on [OK] when you see the following screen and you are finished installing HIV6 on the current client's computer. Please continue to step 11.
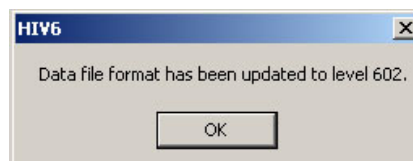
Step 11: For additional users install HIV6 on their machines to the directory you installed HIV6 on the network following steps 1 thru 7 above. This is necessary in order to create the necessary systems files on the client's computer to run HIV6. When you install the program on additional user's machines it will not overwrite the database on the network. **Note**: If you uninstall HIV6 from a user's machine it will uninstall HIV6 program files from the network making HIV6 inaccessible for all users. If you uninstall HIV6 from one user's machine it is necessary to reinstall HIV6 from another user's machine to the original network location - this will restore the program for all users.

Moving HIV6 to another PC or a network

Step 1: Verify that HIV6 is running correctly and contains data.

Step 2: Open the HIV6 *Database Utilities* and backup current and archive data (See *Creating Back Ups of the Data* for other backup options).

Step 3: Copy the entire contents of the HIV6 directory including subdirectories from the old computer to a network drive or to CD or diskette(s).

Step 4: Create a directory on the new computer (the one you want to install HIV6 on) called C:\Program Files\HIV6 and copy all the files you just copied to diskette or to the network into this directory.

Step 5: Continue by following the instructions under *Installing HIV6 from the Web* and/or *Installing HIV6 from CD* (excluding steps 8 thru 10). For network installations please read all of the steps under *Installing HIV6 to a network*.

Creating Back Ups of the Data

There are a couple ways to accomplish this within HIV6. You can create backup diskettes in the *Database Utilities* area. It requires two diskettes, one for the *Current Data* and one for the *Archive Data*. A user could also copy all the files in the HIV6 directory within Windows Explorer and zip them into a file that is saved to another location. If you want to backup the data to your server someone will have to copy the file(s) to a network directory. Though this procedure was developed primarily for debugging purposes, in the main menu you can click on *File* and then *Package All Files*. This will create a zipped file of your crucial HIV6 data files and you can specify where you would like the file to be saved.